

# STUDENT

## NEWS



Your all-in-one IOL e-newsletter. March 2022 | EDITION 05  
Each month IOL include valuable information in the newsletter on current hot topics.



## THE IOL STUDENT COUNSELING SERVICES INCLUDE CAREER GUIDANCE

The IOL Career Guidance Services provides career guidance and life skills in the form of Career guidance counselling in order to assist students to prepare a package in preparation for individual job-hunting efforts. It further provides information to enable students to develop skills in the relevant subject matters and to make informed decisions about their career choices.

### IOL CAREER GUIDANCE SERVICES

Provide counselling on Career guidance issues through relevant and adequate information. This section incorporates effective and professional counselling as a helping relationship and also as a psychological intervention and enables its students to become career adaptable and, most importantly, employable.



### IOL STUDENT COUNSELOR

Student Counselor  
Ms. Kayleen Roux



### WHEN IT COMES TO CAREER GUIDANCE THE STUDENT COUNSELOR ASSISTS WITH:

**ACADEMIC PLANNING** - to compile a comprehensive plan to ensure students stay on track with their studies. This plan is an ongoing process and is revised as the student progresses.

**CV WRITING** - to compile comprehensive and well-researched Curriculum Vitae, which reflects a clear and concise summary presentation of the applicant's educational background, work experiences and extra mural activities.

**COVER LETTERS** - It aims to equip the student with knowledge on how to write cover letters.

**INTERVIEW PREPARATION** - to help students get a sense of how a real interview will be conducted. It prepares students in terms of how to respond to possible interview questions, how to dress for an interview and body language.

### HOW TO GET IN TOUCH WITH THE STUDENT COUNSELOR

Sms "counsel academic guidance" and your student number to 711 or call 061 270 9186



### Contact details

Student Counselor : 061 270 9186

WhatsApp: 085 715 4864

Email: IOL@tgh.na

Facebook Institute for Open Learning (@iolnam)

Website: www.iol.na

Online Shop: www.iol.na/shop

